

Petersfield Town Juniors Football Club

Football & Social Committee

Monday 6th October 2008 – Petersfield FC, Love Lane

Present:

Elected Officers	Extended Executive	Managers	
Ian Essai - Chairman	Nick Orr – Vice Chairman	U7&8's Nigel Gardner	U12B's Paul O'Mahony
Sandra Humphrey – Secretary	Chris James – Refs Coordinator	U8A's Ed Milner-Smith	U13A's Simon Bond
Sue Coombes - Treasurer	Paul Molloy – Cllr Representative	U9A's Nigel Yates	U13B's Alex Bone
Maria Johnson – Social Secretary	Alastair Godwin – Welfare Officer	U9B's Ian Corn	U13 G Steve Wyatt
Alastair Godwin – Community Liaison	John Martin – Managers Rep	U9CB's Jimmy Balagon	U14A's Kevan Birkett
Mandy Bateman – Team Rep	Paula Wyatt – Managers Rep	U10A's Tim Scott	U14B's Dave Bowers
	Paul O'Mahony – Managers Rep	U10B's Billy Scott	U15A's Ian Nobel
Karen Carande – Minutes Secretary	Steve Wyatt – Managers Rep	U10C's Julian Whitcomb	U15B G's Simon Foy
	Dave Bowers – Press Officer	U11A's Neil Crosswell	U15C G's Dave Coombes
	Julie Butler – Registration Secretary	U11B's Pat Humphrey	U16A's Nigel Carande
	Mandy Winter – Six-A-Side Tournament Secretary	U12A's Mark Holloway	U15B's Nick Orr
	Kevan Birkett – Facilities Penns		

Minutes taken by Karen Carande

Date and time of next meeting :

Monday 3rd November 2008 at 8.00pm, Petersfield Town FC

Agenda

#	Agenda Item	Presenter																																																				
1.0	Apologies & Welcomes:																																																					
1.1	Apologies were received from: Paul Molloy, Ed Milner-Smith, Simon Foy Registration – Team Representation 15/22 = 68%, No Show 4/22 = 18%	IE IE																																																				
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2.0	Minutes from Last Meeting																																																					
2.1	Actions from previous Meeting – Minutes were reported as correct (No Minutes Produced)	IE																																																				
3.0	Administration																																																					
3.1	Team Handbook Launch – IE Distributed the New Handbooks to the Teams	IE/SH																																																				

Signed:

and explained what they contain.: Teams Missing are U7&8's U10A, U10B, U13A PLUS U11A, U15BG & U16B

3.2 **Review of Fixtures Procedures** – IE Explained that the new system had some teething problems and that things seemed to be smoother. DC asked why someone went to the effort to sending out emails when the Manager has the responsibility to confirm the fixture. It was explained that the email is automatically generated, and provides a Date and Time Stamp to indicate when it was sent if one or more emails were sent out, due to changes. The true confirmation still comes from the manager to manager in the NEHYL. **SH**

Several Teams said they weren't receiving an email for HOME Matches. *These were: Ian Corn, Julian Whitcomb, Nigel Yates, Dave Coombes and Dave Bowers. IE to check email addresses on the system.*

3.3 **Feedback on New System** – Captured above 3.2 **IE**

3.4 **Team Profile** – IE went through a team profile sheet to confirm basic system information. **IE**

Name	League	Weekday	Division	Home Pitch 1	Home Pitch 2	KOtime1	KOtime2
U8	North Hants Youth League	Saturday	Non-League	D	C	10:30:00	11:30:00
U9 Tigers	North Hants Youth League	Saturday	Premiership	C	E	10:00:00	11:30:00
U9 Jaguars	North Hants Youth League	Saturday	Division 1	C	E	10:00:00	11:15:00
U9 Pumas	North Hants Youth League	Saturday	Division 2	C	E	10:00:00	11:30:00
U10 Leopards	North Hants Youth League	Saturday	Premiership	E	C	10:00:00	11:30:00
U10B	South Hants Youth League	Sunday	Division D	E	D	10:30:00	11:00:00
U10 Pumas	North Hants Youth League	Saturday	Division 1	E	C	10:00:00	11:30:00
U11A	South Hants Youth League	Sunday	Division D	A	B	10:00:00	12:00:00
U11B	South Hants Youth League	Sunday	Division F	B	A	10:00:00	12:00:00
U12A	South Hants Youth League	Sunday	Division B	B	A	10:00:00	12:00:00
U12B	South Hants Youth League	Sunday	Division C	B	A	10:00:00	12:00:00
U13 Royals	North Hants Youth League	Sunday	Division 1	2	3	14:00:00	12:00:00
U13B	South Hants Youth League	Sunday	Division D	2	3	10:00:00	12:00:00
U13 Girls	North Hants Youth League	Sunday	Division 1	B	A	10:00:00	12:00:00
U14 Panthers	North Hants Youth League	Sunday	Premiership	2	1	12:00:00	14:00:00
U14 Cougars	North Hants Youth League	Sunday	Division 2	2	3	12:00:00	14:00:00
U15A	North Hants Youth League	Sunday	Division 2	1	2	12:00:00	14:00:00
U15 Girls Felines	North Hants Youth League	Sunday	Division 1	A	B	10:00:00	12:00:00
U15C Girls	North Hants Youth League	Sunday	Premiership	B	A	10:30:00	12:00:00
U16A	South Hants Youth League	Sunday	Division B	1	1	14:00:00	12:00:00
U16B	South Hants Youth League	Sunday	Division D	1	1	12:00:00	14:00:00

3.5 **Player Fines:** IE Outlined the new process documented in the handbook regarding Player Fines, and asked all managers to support the new policy. **SC**

3.6 **Management Training Course Proposal** – IE Offered the Managers Training on how Petersfield Town Juniors is operated. The floor felt that the Handbook would be sufficient at this point BUT would review later if required. **IE**

4.0 Social Diary

4.1

- **Halloween Party** 24/10/08 – Felt it was to Late!
- **Bonfire Night** 8/11/08 - After Bell Hill Fireworks – No interest
- **Xmas Parties** - Saturday's 29/11, 6/12, 13/12 and 20/12 – Good Approach teams interested are;
 - U12A, U13B, U9A, U14A & B, 11B, U9C, U9B, U8, U10C, U13G
- **New Years Eve Party** 31/12/08 – No, felt most people have their own traditions
- **Race Night/ Comedy Night** were added from the floor as ideas to investigate

MJ

5.0 Team Matters

5.1 **Kit Policy Change:** SW asked all managers to complete an Inventory template, available on the website to record information about the kit they've got. This includes Sponsors Name, Shirt Sizes and Short Sizes against each **SW**

player. This is to add control and charge for kit that has not been returned.

5.2

Kit Catalogue: IE announced the new Clothing Catalogue available to purchase jackets etc. The catalogue will be on the website tail end of next week. Also announced was the Corporate identity between the two clubs as part of the Affiliation. Town Juniors will now have the Home Strip of the Senior Club as their Away Kit.

IE



Item	Embroidery Club Badge	Charter Badge	Name Embroidered on Back	Cost Adult	Cost Child	Total Adult	Total Child
Polar Fleece Jacket	£ 2.50	£ 1.80	N/A	£ 18.75	£ 15.94	£ 23.05	£ 20.24
Hurricane Tracksuit Jacket	£ 2.50	£ 1.80	£ 4.00	£ 15.75	£ 12.75	£ 24.05	£ 21.05
Vortex Bench Jacket	£ 2.50	£ 1.80	£ 4.00	£ 30.00	N/A	£ 38.30	N/A
Parma Training Top	£ 2.50	£ 1.80	£ 4.00	£ 16.50	£ 14.06	£ 24.80	£ 22.36
Vapour Tracksuit Trousers	N/A	N/A	N/A	£ 11.22	£ 9.56	£ 11.22	£ 9.56
Polo Shirts	£ 2.50	N/A	N/A	£ 12.00	N/A	£ 14.50	N/A
Club Ties	FOC	N/A	N/A	£ 10.00	£ 8.00	£ 10.00	£ 8.00
Club Blazers	£ 2.50	N/A	N/A	£ 40.00	N/A	£ 42.50	N/A

Black Blazer



5.3

Charter Standard – AG Announced that there is a significant gap in terms of documented evidence of being compliant to reach our Charter Status Renewal and urged all managers to provide copied of certificates for both FA Level qualifications and first aid certificates. These need to be poted to Alastair at 21 Hanger Way, Petersfield.

AG

The Table below shows what we know so far RED indicates we don't know!

Charter Standard					
Team	FA	1st Aid	Team	FA	1st Aid
U7&8's Nigel Gardner James Goulsbra	Yes Yes	Yes Yes	U12B's Paul O'Mahony Lawrence Shortland Tim Waller Kathy Oliver	No No No No	No No Yes Yes
U8A's Ed Milner-Smith	█	█	U13A's Simon Bond	█	█
U9A's Nigel Yates Rob Anscombe	Yes Yes	Yes Yes	U13B's Alex Bone Adrian Coghill	Yes No	Yes No
U9B's Ian Corn David Wands Nick Orr Els Corn	No No Yes No	No No Yes No	U13 G Steve Wyatt Paula Wyatt	Yes No	No No
U9CB's Jimmy Balagon David James		13/10 13/10	U14A's Kevan Birkett Andy Hawkins	Yes No	Yes Yes
U10A's Tim Scott			U14B's Dave Bowers	No	No
U10B's Billy Scott			U15A's Ian Noble Mark Hunt	No No No	No Yes Yes

Signed: _____

				Caroline Parrott																																																																																
	U10C's Julian Whitcomb Tony Taylor Richard Marsh	No No Yes	Yes Yes No	U15B G's Simon Foy Roger Harvey	Yes No	Yes No																																																																														
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5.4	1 Yard Line for Spectators: IE announced that the FA are looking at making a 1 yard roped off area compulsory for grass roots football. The Executive was to look in to this proposal.					IE																																																																														
5.4	Volunteers required - Carried Forward - Training Manager (to coordinate the training requirements for all managers and team volunteers and ensure FA Charter training compliance) - Facilities Manager to oversee Love Lane					IE																																																																														
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5.6	Fun Day & Maureen Tarling Memorial Game – U14's Management Team : IE reminded the U14's that they would be planning the Fun Day (Kevan Birkett and Dave Bowers)					IE																																																																														
5.7	Paul Molloy Challenge – Vice Chairman from each Club to organise : IE reiterated that both Vice Presidents will be organising this event					IE																																																																														
5.8	6 Aside Tournament – 30 Year Anniversary : IE announced that a team mainly from the U9's and U10's had stepped forward to administer the 6-a-side tournament, however there is a new requirement for a facilities manager to be part of the team. Volunteers Please! - New Secretary & Admin Team – Mandy Winter, Mandy Langan, Yvonne Peters & Vicky Symes - Facilities Manager (Starts March) Andy Howlett Retires <ul style="list-style-type: none"> o Organise the erection of Marques o Establish Layout for Stalls o Coordinate the installation of Water and Electrics o Order Pubic Address system o Organise Skip Hire o Organise Toilets o Organise St Johns Ambulance o Organise Cooler Truck o Liaise with local Police o Organise Purchase of Line Paint, Balls etc. o Liaise with Council on Public Liability Insurance 					IE																																																																														

Signed:

5.9 **Bonfire Night 8/11/08** – Volunteers to sell *Glowie's* at Bell Hill Firework Display – The more we sell the more Town Juniors get in terms of Cash. U16A, U9B U11B volunteered to sell 3 to a team, **IE**

6.0 **Any Other Business**

6.1 **Cash Returns** – Collection of Training and League Subs **All**

Teams Submitting Reurns			
Team	Y/N	Team	Y/N
U7&8's Nigel Gardner	N	U12B's Paul O'Mahony	N
U8A's Ed Milner-Smith	N	U13A's Simon Bond	N
U9A's Nigel Yates	Y	U13B's Alex Bone	Y
U9B's Ian Corn	Y	U13 G Steve Wyatt	Y
U9CB's Jimmy Balagon	Y	U14A's Kevan Birkett	Y
U10A's Tim Scott	N	U14B's Dave Bowers	N
U10B's Billy Scott	N	U15A's Ian Nobel	N
U10C's Julian Whitcomb	N	U15B G's Simon Foy	N
U11A's Neil Crosswell	Y	U15C G's Dave Coombes	Y
U11B's Pat Humphrey	N	U16A's Nigel Carande	Y
U12A's Mark Holloway	Y	U15B's Nick Orr	N

6.2 **Simon Foy Reported** : We recently played a match away at Fleet and the pitch had extra lines down the either side about 2-3m from the touch line, spectators and players had to remain behind this line leaving the linesman and manager only on the touch line. It worked very well and made life a whole lot easier, I appreciate it will not stop all the hassle that occur at a matches but I believe it would help. Its possibly difficult the way the pitches are currently set up, but I think we ought to consider it for the near future and especially as it will take a little bit of work to initially implement it. **Covered in Item 5.4** **SF**

6.3 **Simon Foy Reported** : Recently did my FA emergence aid and one of the items the instructor raised was that we should consider having minor incident plans, which I must admit I had not really though through until we had a suspected broken ankle a couple of weeks ago, fortunately we where at home and it was my daughter that was involved. On reflection if we had been away and it had been some else's daughter it could have been more involved. For example if you get a situation where a player needs to go to hospital for an x-ray or check up, the manager now has the problem of having there responsibility being split, who goes with the player if no parent present, who looks after the rest of the team, where to take them, to take the home or straight to A&E. I appreciate that this is not an every day event and each situation will be different and common sense will play a big part, but is it worth the club laying down some simple guidelines and location of nearest A&E department etc. to help managers especially new ones. **Carried over to Executive Committee** **SF**