

**Petersfield Town Juniors Football Club**

**Football and Social Committee**

**Monday 6<sup>th</sup> February 2006 – Love Lane Pavilion**

**Present:**

Ian Essai – Chairman	Brian Truman – U9	David Coombes – U12GC	Steve Wyatt – U14A
Sharon Foy – Club Secretary	Andy Hawkins – U11A	Nigel Carande – U13A	Alan Twiddy – U15A
Les Petter – Treasurer	Simon Foy – U12GB	John Crane – U13A	Dave Hooper – U15A
	Paula Wyatt – U12GB	Chris Kingshott – U13B	Nick Spong – U16B
		Nick Orr – U13B	Dave Harris – U16

**In attendance:**

Minutes taken by Sharon Foy

**Date and time of next meeting : Monday 6<sup>th</sup> March 2006 at 8.00pm, The Pavilion**

**Minutes**

<b>1</b>	<b>Apologies:</b>
1.1	Apologies were received from: Malcolm Humphrey, Ian Reed, Tim Waller, Steve Howell, Steve Goode, Andy Salmon, Mandy Bateman, Andy Campbell, Kelvin Allan, Alastair Godwin
<b>2</b>	<b>Minutes and Actions of Last Meeting</b>
2.1	Minutes were agreed as correct. For Actions please see page 5
<b>3</b>	
<b>3.1</b>	<b>Kit/Equipment</b>
3.1.1	The managers requested that a second ladder be purchased for putting up the goals as it had been difficult with one set when more than one team were kicking off at 10.00am. There were no objections to buying another set.
<b>3.2</b>	<b>Pitch Upgrade</b>
3.2.1	NC reported that he had met with the Executive Committee and had discussed the two options of quote given by Christian DuPont of Philip Voice Ltd. During the Executive meeting the concern regarding hydroseeding was raised again and IE reported he would ask a friend who was in the business his views on this. Please see 3.2.2 for views:
3.2.2	<ol style="list-style-type: none"><li>1. Allows seeding of inaccessible areas.</li><li>2. Allows seeding of areas that have not been well prepared.</li><li>3. Allows seeding of areas to wet to put a conventional machine on.</li><li>4. Helps fix the seed to the surface - less chance of wash off.</li><li>5. Water retained by the mulch available for the germinating seed.</li><li>6. Physical seed protection - insulates seed from extreme temperature variations.</li><li>7. Helps stabilise the surface of soils prone to surface erosion</li><li>8. Mulch decomposes into the soil providing extra nutrients.</li><li>9. Promotes rapid growth and establishment.</li></ol>
3.2.3	The information at item 3.2.1 is from Christian DuPont, Philip Voice Ltd
3.2.4	<i>Firstly I must state that if I had been able to secure the prices that we were offered for hydroseeding at the beginning of our discussions with the club I would never have offered any other type of seeding.</i>

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*Reasons for Hydroseeding:*

- 1. A more even and effective spread of cover with seed to the area in question, than achieved by broadcasting by hand.*
- 2. Seed loss through bird predation is negated as seed is applied in a mulch.*
- 3. This mulch will also avoid any problems caused through wind piling seed up in a dune effect or even blowing seed off of the area to be seeded.*
- 4. This mulch contains a small amount of organic matter that will add nutrition to the uppermost layers of top soil.*
- 5. This mulch also contains fertilisers anyway to help faster root development.*
- 6. The mulch is green and therefore the aesthetic during the growing period is maintained.*
- 7. The mulch also acts as a germination blanket, it adds warmth to the seed and therefore encourages a faster germination. This is of benefit as you want to play on this surface as soon as possible*
- 8. The added warmth of the germination layer also allows us to seed approx. a month before we could do it by hand.*
- 9. There is no problem with watering as the mulch and seed go down wet and as long as it rains within two weeks of the initial application the mulch will retain the relevant moisture to keep continued growth.*
- 10. I could not guarantee that hand seeding would be ready to be played on this year.*

*I must point out that I can only recommend this approach and that if a decision to hand seed is reached that an allowance for watering must be agreed beforehand. Any watering will cost and I think you will find that it would push the cost way beyond any increase due to hydroseeding.*

**3.2.5** It was reported that the benefits CDP had listed are true.

The quotes received by CDP are as follows:

**3.2.6**

**Quotation 1**

**Quotation 2**

Cutting and Spraying	50.00	Cutting and Spaying	50.00
Power Harrow/Rotavating	300.00	Topsoil	5000.00
Grading/Rolling (1 <sup>st</sup> go)	300.00	Moving and first grading	1575.00
Top Soil	1500.00	Second grading	325.00
Moving of top soil	650.00	Hydro-seeding	1000.00
Grading/Rolling (2 <sup>nd</sup> round)	300.00	Admin for seeding and project	450.00
Hydro-seeding	1000.00	New plants for hedge	50.00
Admin for seeding and project	450.00		
New plants for hedge	50.00		
<b>Total ex VAT</b>	<b>4600.00</b>	<b>Total ex VAT</b>	<b>8450.00</b>
<b>VAT</b>	<b>805.00</b>	<b>VAT</b>	<b>1478.75</b>
<b>Total Including VAT</b>	<b>5405.00</b>	<b>Total Including VAT</b>	<b>9928.75</b>

**3.2.7** NC went on to report that six months ago he had asked three other contractors for prices to upgrade the pitch and they were all in the region of £15,000 - £20,000. He went on to say that CDP was the cheapest, quoting £5000. NC went on to say that quotation 2 had risen in cost to £8500 before VAT because more soil had been added.

**3.2.8** Concerns regarding the correct amount of topsoil being delivered were raised. AH reported he would be happy to collect and deliver the topsoil if the club hired a tipper lorry. A further suggestion was that the site would be opened for a day and NC would oversee delivery of the topsoil.

**3.2.9** Some managers were worried that the stones might come to the surface again.

**3.2.10** NC went on to say that both quotations included a cost for new plants to block the walk way in the hedge, this was suggested so that pedestrians would not continue to walk through the hedge and across the new pitch with their dogs.

**3.2.11** The managers raised a concern regarding the watering of the pitch as they felt the tap and a

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hose on the side of the pavilion would not be appropriate. There was also a concern raised that due to the low rain fall this year there could be a hose pipe ban put in place.

**3.2.12** IE reported that he would contact the Fire Brigade and ask if they could help with the watering of the pitch.

**3.2.13** IE reported that the Club had already agreed to pay £5000.00 for the upgrade and he was asking if they were willing to increase this to £10,000 and take advantage of Quotation 2 which allowed for more topsoil.

**3.2.14** IE went on to say that the Club were going to apply for grants but he could not be sure the Club would be successful in receiving a grant and wanted the managers to be aware that Quotation 2 would take 50% of Petersfield Town Juniors Reserves.

**3.2.15** A vote took place with regards to Quotation 2 14 Managers agreed with going ahead

#### **4 4.1 Portsmouth Youth League 2006 – 2007**

**4.1.1** SHF reported that she had received the application form to enter the Portsmouth Youth League next season.

**4.1.2** SHF was asked what she thought of the league. SHF went on to say that she hadn't found the league very friendly. They were not very approachable and their fine system is very harsh. Portsmouth League will only allow communication between Club Secretaries and themselves. Managers were not allowed to contact other Club or League members for any other reason than to give match results on a Sunday.

**4.1.3** She went on to say that the Arun and Chichester League had been a totally different experience they had all been very friendly. Communication was carried out between managers and this took some of the responsibility away from the Club Secretary and in a club of this size that helped.

**4.1.4** DHa reported that he had found the Arun and Chichester League very friendly but did say that there had been a lot of travelling involved.

**4.1.5** A discussion took place regarding the Liss and North East Hants League, travelling would also be a factor with these leagues.

**4.1.6** IE asked that a decision be made at the next meeting with regards to which league the club would like to enter next season.

#### **4.2 Churchers College**

**4.2.1** SF reported that he had taken a call from Churchers College regarding people smoking on the premises and also that some damage to tiles and drains had been found in the changing rooms. Churchers College had asked that managers be reminded that the school site is a no smoking area, this included outside areas.

**4.2.2** During this conversation SF was told that the school had received planning permission for their all weather pitch and it would be positioned behind the headmaster's house. Conditions had been put on the use of the pitch so that light pollution would be minimised for neighbours of the school. SF informed Churchers that PTJ would be interested in training on the pitch and he was informed that PTJ would be in competition with Petersfield Hockey Club as they had already expressed an interest. SF went on to say that SHF had already contacted Bedales School asking if PTJ could have the sessions that Petersfield Hockey Club might not use next season. Frank McMorrow had confirmed that PTJ could have any vacant sessions.

#### **4.3 Correspondence**

**4.3.1** IE read out two letters received from Hampshire FA, one regarding the Racial Taunting Allegation for Petersfield Town Juniors and the second addressed to Petersfield Town relating to several incidences over the season.

**4.3.2** The letters outlined that although Hampshire FA would not withdraw Chartered Status from the Club at this time the Club should take steps to avoid this behaviour in the future.

**4.3.3** IE went on to report that he had written to Hampshire FA regarding the Racial Taunt Allegation as the Executive had felt that the club had not been notified of an appeal date and all correspondence had been sent to SHF while she was on holiday even though SHF had specifically asked them to send correspondence to IE regarding this issue.

**4.3.4** SHF distributed the Bulletin and discussed the information relating to the Portsmouth League Divisional Secretaries.

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<b>4.4</b>	<b>Hints &amp; Tips – Questions &amp; Answers</b>	
	<b>4.4.1</b>	None
<b>5</b>	<b>Any other Business</b>	
	<b>5.1</b>	<b>Six-a-Side</b>
	<b>5.2</b>	IE reported that the Six-a-Side event was being organised by a small committee. He also went on to say that he had contacted John Martin. The manual written by Andy Salmon listed two different types of teams for the event, the first to organise administration, Red Cross etc and the second team organise and prepare the Taro grounds for the event.
	<b>5.3</b>	IE reported that the next meeting will take place on 11 <sup>th</sup> February 2006.
	<b>5.4</b>	SF reported that TJay's had said they could provide burger vans if the club felt they would like to take this route rather than cook themselves. It was reported that the club make a lot of money on cooking the food themselves.
	<b>5.5</b>	Some managers asked if the format of the day could be changed so that teams only stay for half a day. It was suggested that when teams have to stay all day they spend more money.
	<b>5.6</b>	IE went on to report that he had asked John Martin to sit on the Executive Committee as the representative for the younger children that train with JM and Nigel Gardener. JM was happy to do this.
	<b>5.7</b>	IE asked managers to vote on John Martin joining the Executive Team      Decision unanimous
	<b>5.8</b>	<b>Sports Village</b>
	<b>5.9</b>	IE reported that a small group of PTJ members had attended a meeting with EHDC regarding the site at Penns Place becoming a Sports Village.
	<b>5.10</b>	NC went on to show detailed drawings of what could become the Sports Village at Penns Place.
	<b>5.11</b>	<b>Tea Hut</b>
	<b>5.12</b>	The item of paid help in the tea hut was raised, the question was asked as to whether a decision had been made to go ahead with paying someone to man the tea hut. It was reported by IE that this season should carry on with the eleven-a-side teams manning it when possible and hopefully next season things will be back to normal when the mini sided football moves back to Love Lane.
	<b>5.13</b>	<b>Fun Day &amp; Maureen Tarling Trophy</b>
	<b>5.14</b>	The Maureen Tarling Trophy will be held on Sunday 7 <sup>th</sup> May 2006 in the morning. It was suggested that the Fun Day be organised for a different day.
	<b>5.15</b>	<b>Social Secretary</b>
	<b>5.16</b>	IE reported that he might have a volunteer to take on the position of Social Secretary.

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## Action List

Open/ Closed	Action Description	Responsible
New	IE reported that he would contact the Fire Brigade and ask if they could help with the watering of the pitch.	IE
New	IE asked that a decision be made at the next meeting with regards to which league the club would like to enter next season	Managers
On-going	It was suggested that all teams that train at Love Lane on a Saturday morning be asked to train at Penns Place for the next few weeks. SHF to send an email.  Email sent  It was reported that the U10Cs are still training at Love Lane, it was suggested they are asked to move to Penns Place as the pitches are still not in a very good condition.	SHF
Closed	SHF asked that all trophies won during the season 2004-2005 be returned to her home by Wednesday 18 <sup>th</sup> January 2006 so they could be returned to the League meeting on the 19 <sup>th</sup> January 2006. Simon Foy, Malcolm Humphrey  All Returned and taken to League meeting	SF MH
Closed	It was suggested that it would be good idea to encourage fathers of the boys that play on the mini soccer pitches at Herne to start the run the line at home matches. This would be beneficial when the teams reached 11-A-side when running the line is compulsory.  It was suggested that a flyer be sent to the mini team parents with regards to Line Person training. SW was nominated to create the flyer. SW has created the flyer	SW
On-going	Personal Disclosure Forms  Three still missing:  Steve Good – Sharon will email the form to him again this week. SG to complete  Kevin McGubbin. SG completed the incorrect form, SHF has given him another Personal Disclosure Form  Gary Hodgson (U13As) – Karen Carande will chase. On-going	Club Members
Carried Forward	The issue of the car park being used by the Petersfield Town Council to store some heavy plant will be carried forward to the next managers meeting due to IE not in attendance.  IE reported that the machinery will be in the car park for the next six months. He went on to say that he would discuss this during the meeting with the Council on the 30 <sup>th</sup> January 2006.  IE reported it was not appropriate to discuss this matter during the meeting on 30 <sup>th</sup> January 2006.	IE
Carried Forward	IR reported that he had received kit audits from the teams and was now only missing one.  Carried forward	Manager
On-going	IR reported that the issue of who was responsible for the maintenance of the Pavilion was ongoing. SF commented about the toilets being blocked again and stated that no one seemed to know who was responsible for repairing them.	Executive Agenda
Carried Forward	AH was not at the meeting so the issue of the Tesco vouchers will be reported on at the next meeting.  Carried forward	AH
On-going	JC to meet with IR to carry out works to provide a stud wall to protect the fuse box and tank in the storeroom.	JC
Carried Forward	Budgets and spending limits will be discussed at the next managers meeting.	Managers Meeting

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	Carried forward	
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