

**Petersfield Town Juniors Football Club**  
**Football and Social Committee**  
**Monday 6<sup>th</sup> March 2006 – Love Lane Pavilion**

**Present:**

Ian Essai – Chairman	Brian Truman – U9	Simon Foy – U12GB	Chris Kingshott – U13B
Sharon Foy – Club Secretary	Lawrence Shortland – U9B	Paula Wyatt – U12GB	Nick Orr – U13B
Les Petter – Treasurer	Andy Campbell – U10A	David Coombes – U12GC	Alastair Godwin – U13B
Ian Reed – Community Liaison	Simon Bond – U10A	Wendy Kalinski – U13G	Steve Wyatt – U14A
	Malcolm Humphrey – U10B	Carol Murphey – U13G	Alan Twiddy – U15A
	Kevan Birkett – U11A	Nigel Carande – U13A	Kelvin Allan – U16A
	Steve Howell – U11B	John Crane – U13A	Dave Harris – U18

**In attendance:**

Minutes taken by Sharon Foy

**Date and time of next meeting :** Monday 3<sup>rd</sup> April 2006 at 8.00pm, The Pavilion

**Minutes**

<b>1</b>	<b>Apologies:</b>
1.1	Apologies were received from: Nick S, Andy S, Mandy B, Dave H, Gary L, Andy H
<b>2</b>	<b>Minutes and Actions of Last Meeting</b>
2.1	Minutes were agreed as correct. For Actions please see page 6
<b>3.1</b>	<b>Presentation Evening</b>
3.1.1	SHF reported that she had sent a Nomination form via email for managers to vote on the following categories:
3.1.2	<ul style="list-style-type: none"> <li>• Club Personality</li> <li>• Lady of the Year</li> <li>• Outside Person</li> <li>• Matthew Atherton (Individual sportsmanship)</li> </ul>
3.1.3	SHF went on to say that the above categories would be nominated on during the next Managers Meeting that is to be held on 3 <sup>rd</sup> April 2006.
3.1.4	SHF also asked that each team nominate their players for the categories below and send the names to her asap.
3.1.5	<ul style="list-style-type: none"> <li>• Player of the Year</li> <li>• Most Improved Player of the Year</li> <li>• Players Player (U7 and U8 do not give this award)</li> <li>• Penalty Shoot Out Competition (11-a-side and Girls teams only)</li> </ul>
3.1.6	IR and SW need to have the names for the Penalty Shoot Out Competitions before the Maureen Tarling Memorial Trophy Day which is the 7 <sup>th</sup> May 2006.
3.1.7	A question was raised as to whether the club gave a Golden Boot award to the highest goal scorer in the team. It was reported that this type of award was not possible for all players within a team to

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compete for, i.e. Goal Keeper, so the Club did not give this type of award at the Presentation Evening but if individual teams wanted to organise this between themselves that was fine.

<b>3.2</b>	<b>Personality for Presentation Evening</b>
<b>3.2.1</b>	KB reported that he had contacted Portsmouth Football Club several times throughout the season to ask if a player could attend our Presentation Evening. Unfortunately since the meeting was held KB has been informed that this would not be possible.
<b>3.2.2</b>	Other suggestions were suggested, Charlotte Brown – Hampshire FA, who also plays for Pompey Ladies.
<b>3.3</b>	<b>3.3 Constitution and AGM</b>
<b>3.3.1</b>	IE reported that the Club had been operating on a New Constitution during the season 2004-2005 and it was realised during the end of that season that the New Constitution had not been voted in correctly this meant the Club had to return to the Old John Wood Constitution.
<b>3.3.2</b>	IE went on to say that the New Constitution would be launched at this seasons AGM, identifying the changes that have been made.
<b>3.3.3</b>	The timetable for the AGM correspondence to be sent to all members is as follows:
<b>3.3.4</b>	22/03/2006 Determine who will stand 2006/07
<b>3.3.5</b>	01/04/2006 Advertise Executive positions to members – State who intends to stand again and invite new nominees to come forward
<b>3.3.6</b>	02/05/2006 Receive list of Nominees for Executive Committee
<b>3.3.7</b>	01/06/2006 21 Day Notification of Changes for Voting at AGM Changes in constitution Nominees for Executive Committee Any other changes for voting
<b>3.3.8</b>	07/07/2006 Hold AGM
<b>3.3.9</b>	A question was raised as to whether the roles had Job Descriptions. It was reported that these can be requested from SHF.
<b>3.3.10</b>	IE went on to report that SHF would be stepping down from the role of Club Secretary and he stated that this was the most critical role in continuing to run the Club. IE asked that managers ask their team members, contacts if they would be willing to take on the role. IE reported he would write another letter.
<b>4.1</b>	<b>4.1 Penalty Shoot Out Competition</b>
<b>4.1.1</b>	SW and IR reported that they needed the names of all 11-a-side and girls teams penalty shoot out winner. The Penalty Shoot Out Competition will take place during the Maureen Tarling Memorial Trophy match on the 7 <sup>th</sup> May 2006. The match is due to start around 10.00am.
<b>4.1.2</b>	IR went on to ask that teams organise a goal keeper for their teams on the Maureen Tarling Memorial day.
<b>4.2</b>	<b>4.2 Entering Six-A-Side Competitions</b>
<b>4.2.1</b>	SHF proposed a format for entering away six-a-side tournaments as it was more practical for LP if teams enter tournaments as a Club as this will cut down on the cheques that have to be written. She went on to say that most tournament details say that teams are accepted on a first come first served basis.
<b>4.2.2</b>	<ol style="list-style-type: none"><li>1. Send tournament details to managers</li><li>2. After 7 days of sending details, enter any teams that have requested to play in the tournament (First application)</li><li>3. Two weeks before the closing date enter teams that did not make it in time for the first application (Second application – final)</li></ol>
<b>4.2.3</b>	A discussion took place and it was requested by managers that the first application is sent after 14 days giving managers enough time to discuss the tournaments with their players.
<b>4.2.4</b>	SHF asked that when teams enter tournaments they let her know how many teams they would like to enter as some of the 11-a-side teams enter two teams into a six-a-side tournament if rules allow this.

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- 4.2.5 It was reported by LP that it had always been tradition for the Club to pay entrance fees into all Six-a-Side tournaments. The younger teams generally entered more tournaments than the older teams and the cost to the club last year was £453.00. LP went on to say that he would like the Club to pay for all entries.
- 4.2.6 IE reported that the Club would incur a lot of expense this year due to the Upgrade of the Mini Pitch and asked managers their views on whether teams should be asked to pay for their own entry into competitions.
- 4.2.7 A discussion took place and the following proposal was voted on:
- 4.2.8
- Each team can enter as many teams as they would like into the Petersfield Town Juniors Tournament
  - The Club would pay for one away tournament, first entry to be sent after 14 days notice, second entry to be sent 2 weeks before dead line date
  - Players would then be asked to pay the entry fee for other tournaments entered

4.2.9 **Vote Majority**

**4.3 Mini Pitch Moving to Love Lane 19.03.06**

- 4.3.1 SHF reported that the pitches at Herne Junior School had only been leased until the 12<sup>th</sup> March 2006 and on the 18<sup>th</sup> March 2006 SF and DC had kindly agreed to move a mini pitch into the space of pitch 3 at Love Lane. She went on to say that teams are starting to complete their leagues now and 11-a-side teams that have played on pitch 3 will move to pitch 2.
- 4.3.2 It was reported that the mini sided football would also use the space at Love Lane.

**4.4 Usage of Kit**

- 4.4.1 IR requested that managers ask their players to only wear their kit on match days as shorts and socks seem to be worn for training, school events etc.
- 4.4.2 A question was raised as to who were paying for the shorts and socks, would it be the Club or the players. It was reported that some clubs provide rain jackets to their players as well as a full kit, these included Midhurst, Petworth, Arundel, Gosport Falcons, AFC Dynamo and Solent United.
- 4.4.3 It was reported that the Club runs at a loss in providing training venues and there is a possibility that this cost could increase, paying for referees on home match days also runs at a loss.
- 4.4.4 It was reported that the club spent a lot of money on goals two years ago and now they are not meeting safety requirements.
- 4.4.5 It was reported that the Rugby Club Registration fee is £125.00 and the players have to pay for their own kit.
- 4.4.6 WK asked why PTJ spend so much money on line marking, flags, referees when other teams within the Portsmouth League do not supply or do this.
- 4.4.7 AC reported that he would need a new sponsor to enable his team to have enough kit to move into 11-a-side football next season. He went on to report that Liss have a registration fee of £100.00 and ask the players to buy their own kit.
- 4.4.8 IE suggested that at the next managers meeting the equipment and costs be looked at with regards to kit, footballs, cones, FA kit, training equipment etc and make a decision on what the registration fee should be and what players should be asked to purchase themselves with regards to socks etc.
- 4.4.9 LP reported that the club would have covered its costs this season but the pitch upgrade will cost approximately £11,000 over the next few months and that is where the money will be spent. He went on to say that this should be a one off cost to the club.
- 4.4.10 IE reported that LP reports and provides a printout of accounts to the Executive Meeting each month. The club is dipping into its reserves this year and the Executive Members are being cautious this year.
- 4.4.11 IE went on to say that the trophies for last seasons Presentation Evening had cost the club £2000.00 and the income generated from the event does not cover the cost of the trophies.
- 4.4.12 It was suggested that perhaps the club could seek sponsorship for the Presentation Evening, possibly the Round Table.
- 4.4.13 It was also reported that the team fines for Sep – Nov were £155.00 as this was how the Portsmouth League financed themselves.

	<p><b>4.4.14</b> A discussion took place regarding PTJ joining the Portsmouth League next season. It was reported that originally PTJ had played in the Arun and Chichester League.</p>
<b>4.5</b>	<b>Correspondence</b>
	<p><b>4.5.1</b> SHF distributed the bulletin and pointed out the goal safety notice regarding jewellery and also the cup hooks being banned from all goals in the season 2007-2008.</p>
	<p><b>4.5.2</b> SF reported that he had mentioned in previous meetings that the wooden goals are illegal.</p>
	<p><b>4.5.3</b> This raised a concern as it was thought wooden goals were used during the six-a-side event. IE said he would discuss this at the next six-a-side meeting.</p>
<b>4.6</b>	<b>Hints &amp; Tips – Questions &amp; Answers</b>
	<p><b>4.6.1</b> None</p>
<b>5</b>	<b>Any other Business</b>
	<p><b>5.1</b> <b>Maureen Tarling Trophy</b></p>
	<p><b>5.2</b> It was reported that the Maureen Tarling Memorial Trophy would be held on Sunday 7<sup>th</sup> May 2006 during the morning.</p>
	<p><b>5.3</b> IR and SW asked that if any of the officials were interested in playing in the Maureen Tarling Memorial Trophy match could they send their names to them please.</p>
	<p><b>5.4</b> It was reported that the Maureen Tarling Memorial Trophy was traditionally played each year between the U14 boys and the Officials of the Club.</p>
	<p><b>5.5</b> IR reported that he would organise the T-shirts for the team but he would like payment two weeks before the 7<sup>th</sup> May 2006.</p>
	<p><b>5.6</b> SHF asked that the word 'Memorial' be added to the trophy as Mr Tarling had been quite upset last season that it wasn't on the trophy.</p>
	<p><b>5.7</b> <b>Mini Fun Day</b></p>
	<p><b>5.8</b> A question was raised as to whether NG had been contacted regarding the Fun Day. It was decided that JM be asked to contact NG at the next Executive Meeting. BT offer to help out with the Fun Day.</p>
	<p><b>5.9</b> <b>Leagues</b></p>
	<p><b>5.10</b> IE reported that another incident had occurred at one of the homes games between U14As and Portsmouth Chimes. Statements had been sent to the league. IE went on to say that Dee Salmon had reported last season the behaviour within Portsmouth League teams and bullish behaviour received from some Divisional Secretaries. SHF had also reported this he went on to say that some teams within the league are out to win at any cost and did PTJ still want to be part of it.</p>
	<p><b>5.11</b> KB reported that he played in the North East Hants League with his Liss team and had not experienced the same behaviour in this league, he did go on to say that you still get some parents shouting but that would happen in most leagues. He continued to report that most clubs within the NEH League were a similar set up as PTJ with their own grounds, tea hut etc. U8, U9 U10 U11 play on Saturdays and there is one league for U11s on Sunday.</p>
	<p><b>5.12</b> A question was raised regarding travelling to the venues in the NEH League.</p>
	<p><b>5.13</b> It was felt that all leagues would have some problem teams.</p>
	<p><b>5.14</b> It was felt that the Portsmouth League's administration policy was very demanding of the Club Secretary, the behaviour of some teams was a problem, the fine system was costly.</p>
	<p><b>5.15</b> It was felt that by moving to a different league 80% of these problems might be removed.</p>
	<p><b>5.16</b> IE asked the managers to decide whether each team should decide which league they would like to enter and possibly having a Club Secretary for each league.</p>
	<p><b>5.17</b> It was suggested that friendlies could be organised with the NEH League to meet some of the teams.</p>
	<p><b>5.18</b> IE said he would analyse each league and plot out a location map with regards to travelling and report back to the next managers meeting as a decision had to be made and details sent to the Portsmouth League by the 30<sup>th</sup> April 2006. He asked if the managers would then ask their parents if they would consider a league move.</p>
	<p><b>8.19</b> BT reported that he did not want to remove his team from the Portsmouth League as his team had come first in their division and had been told throughout the season that they would be promoted to</p>

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Division A. He did not want to tell his players that this would not be the case because the club had moved to a different league.

- 5.20** IE went on to report that PTJ had been found guilty of Racial Taunting and the letter he had sent to Hampshire FA was going to appeal in 6 weeks time. He informed the meeting that both PTJ and Boarhunt Rovers had been found guilty.
- 5.21** It was reported that a member of PTJ might approach their own solicitor as a result of the Racial Taunting incident.
- 5.22** Some managers felt that PTJ should have appealed officially.
- 5.23** It was reported that if PTJ did not pay the fine the whole club would be suspended from playing football.
- 5.24** IE asked SHF to attach his letter to the minutes.

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## Action List

Open/ Closed	Action Description	Responsible
New	SHF reported that she had sent a Nomination form via email for managers to vote. Please send SHF nominations asap	Managers
New	SHF also asked that each team nominate their players for the categories below and send the names to her asap.	Managers
New	IR and SW need to have the names for the Penalty Shoot Out Competitions before the Maureen Tarling Memorial Trophy Day which is the 7 <sup>th</sup> May 2006.	Managers
New	IE went on to report that SHF would be stepping down from the role of Club Secretary and he stated that this was the most critical role in continuing to run the Club. IE asked that managers ask their team members, contacts if they would be willing to take on the role. IE reported he would write another letter.	IE
New	IE suggested that at the next managers meeting the equipment and costs be looked at with regards to kit, footballs, cones, FA kit, training equipment etc and make a decision on what the registration fee should be and what players should be asked to purchase themselves with regards to socks etc.	?
New	This raised a concern as it was thought wooden goals were used during the six-a-side event. IE said he would discuss this at the next six-a-side meeting.	IE
New	SHF asked that the word 'Memorial' be added to the trophy as Mr Tarling had been quite upset last season that it wasn't on the trophy.	IR
New	A question was raised as to whether NG had been contacted regarding the Fun Day. It was decided that JM be asked to contact NG at the next Executive Meeting. BT offer to help out with the Fun Day.	Exec Agenda
New	IE said he would analyse each league and plot out a location map with regards to travelling and report back to the next managers meeting as a decision had to be made and details sent to the Portsmouth League by the 30 <sup>th</sup> April 2006. He asked if the managers would then ask their parents if they would consider a league move.	IE
New	IE asked SHF to attach his letter to the minutes.	SHF
Carried Forward	IE reported that he would contact the Fire Brigade and ask if they could help with the watering of the pitch.	IE
Carried Forward	The issue of the car park being used by the Petersfield Town Council to store some heavy plant will be carried forward to the next managers meeting due to IE not in attendance.  IE reported that the machinery will be in the car park for the next six months. He went on to say that he would discuss this during the meeting with the Council on the 30 <sup>th</sup> January 2006.  IE reported it was not appropriate to discuss this matter during the meeting on 30 <sup>th</sup> January 2006.  IE reported that this matter will be added to the Maintenance List for the Pavilion and discussed at a meeting to be organised with the Town Council	IE
Carried Forward	Budgets and spending limits will be discussed at the next managers meeting.  Carried forward	Managers Meeting
On-going	Personal Disclosure Forms  Three still missing:  Steve Good – Sharon will email the form to him again this week. SG to complete  Kevin McGubbin. SG completed the incorrect form, SHF has given him another Personal Disclosure Form  Gary Hodgson (U13As) – Karen Carande will chase. On-going	Club Members

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<b>On-going</b>	JC to meet with IR to carry out works to provide a stud wall to protect the fuse box and tank in the storeroom.	<b>JC</b>
<b>Closed</b>	IE asked that a decision be made at the next meeting with regards to which league the club would like to enter next season <a href="#">Will be discussed during the meeting</a>	<b>Managers</b>
<b>Closed</b>	It was suggested that all teams that train at Love Lane on a Saturday morning be asked to train at Penns Place for the next few weeks. SHF to send an email. <a href="#">Email sent</a> <a href="#">It was reported that the U10Cs are still training at Love Lane, it was suggested they are asked to move to Penns Place as the pitches are still not in a very good condition.</a>	<b>SHF</b>
<b>Closed</b>	SHF asked that all trophies won during the season 2004-2005 be returned to her home by Wednesday 18th January 2006 so they could be returned to the League meeting on the 19th January 2006. Simon Foy, Malcolm Humphrey <a href="#">All Returned and taken to League meeting</a>	<b>SF MH</b>
<b>Closed</b>	It was suggested that it would be good idea to encourage fathers of the boys that play on the mini soccer pitches at Herne to start the run the line at home matches. This would be beneficial when the teams reached 11-A-side when running the line is compulsory. It was suggested that a flyer be sent to the mini team parents with regards to Line Person training. SW was nominated to create the flyer. <a href="#">SW has created the flyer</a>	<b>SW</b>
<b>Closed</b>	IR reported that he had received kit audits from the teams and was now only missing one. <a href="#">Carried forward</a>	<b>Manager</b>
<b>Closed</b>	IR reported that the issue of who was responsible for the maintenance of the Pavilion was ongoing. SF commented about the toilets being blocked again and stated that no one seemed to know who was responsible for repairing them.	<b>Executive Agenda</b>
<b>Closed</b>	AH was not at the meeting so the issue of the Tesco vouchers will be reported on at the next meeting. <a href="#">Carried forward</a> <a href="#">Items received from collecting Tesco vouchers were 3 x size 4 balls and 1 arm band</a>	<b>AH</b>

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